

RECEIVED
DEPARTMENT OF JUSTICE

JUL 26 1 33 PM '73

REGISTRATION UNIT
INTERNAL SECURITY
SECTION
CRIMINAL DIVISION

UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON, D.C. 20530

Budget Bureau No. 43-R210.6
Approval Expires Oct. 31, 1971

SUPPLEMENTAL STATEMENT

*Pursuant to Section 2 of the Foreign Agents
Registration Act of 1938, as Amended*

JUN 17 1973

For Six Month Period Ending _____
(Insert date)

Name of Registrant **BELGIAN NATIONAL TOURIST OFFICE** Registration No. **529**

Business Address of Registrant

720 Fifth Avenue
New York, N. Y. 10019

I - REGISTRANT

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

(1) Residence address	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
(2) Citizenship	Yes <input type="checkbox"/>	No <input type="checkbox"/>
(3) Occupation	Yes <input type="checkbox"/>	No <input type="checkbox"/>

(b) If an organization:

(1) Name	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
(2) Ownership or control	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
(3) Branch offices	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

2. Explain fully all changes, if any, indicated in Item 1.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name

Position

Date Connection
Ended

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?
Yes ☐ No ☒

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal? Yes ☐ No ☒

If yes, identify each such person and describe his services.

6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period?
Yes ☐ No ☒

If yes, furnish the following information:

Name	Position or connection	Date terminated
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7. During this 6 month reporting period, have any persons been hired as employees or in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity?
Yes ☐ No ☒

If yes, furnish the following information:

Name	Residence Address	Position or connection	Date connection began
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704 11 12 12

II - FOREIGN PRINCIPAL

8. Has your connection with any foreign principal ended during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Name of foreign principal

Date of Termination

9. Have you acquired any new foreign principal¹ during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish following information:

Name and address of foreign principal

Date acquired

10. In addition to those named in Items 8 and 9, if any, list the foreign principals¹ whom you continued to represent during the 6 month reporting period.

Commissariat Général au Tourisme (Belgian National Tourist Office) which is under the jurisdiction of the Ministry of Transport, Brussels, Belgium

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9 and 10 of this statement? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail your activities and services:

On behalf of both, dissemination by mail, phone and verbally of information concerning travel to and in Belgium. Distribution of new printed matter is indicated on the attached list (Attachment #1). Exhibits are being forwarded to you separately. Said material is listed on attached sheet (Attachment #2), together with respective quantities made available.

¹ The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)).

A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those foreign principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity² as defined below?

Yes ☐ No ☒

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals?

Yes ☐ No ☒

If yes, describe fully.

² The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS - MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise?

Yes ☒ No ☐

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.³

<i>Date</i>	<i>From Whom</i>	<i>Purpose</i>	<i>Amount</i>
The Belgian National Tourist Office draws against an amount allotted annually for advertising, publicity, salaries, etc. (for 1973: \$526,945.22). The following expenditures were made for this period and debited to the Commissariat Général au Tourisme, Brussels, Belgium, as of the following dates:			

<u>1973</u>	
January 2	\$ 25,152.52
February 1	37,598.43
March 1	92,932.88
April 1	72,838.35
May 1	48,584.37
June 1	50,447.56

\$ 327,554.11
Total

14. (b) RECEIPTS - THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁴ other than money from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes ☐ No ☒

If yes, furnish the following information:

<i>Name of foreign principal</i>	<i>Date Received</i>	<i>Description of thing of value</i>	<i>Purpose</i>
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³ A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(e).

⁴ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS - MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement? Yes ☒ No ☐

(2) transmitted monies to any such foreign principal? Yes ☐ No ☒

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
1. Expenditures are operated solely by the Belgian National Tourist Office, which is staffed by P. A. De Maerel, Director; Mrs. M. Koenig, Administrative Assistant; and Miss A. Neville, Publicity Assistant, whose salaries are paid by the Commissariat Général au Tourisme (Belgian National Tourist Office) Brussels, Belgium.			
2. Our advertising agency, Donald N. Martin and Company, 630 Fifth Avenue, New York, N. Y., prepares and places advertising in consumer and trade publications and directs the sales promotion program for the "Belgium's Bonus Days" travel incentive plan. During this period, payments to them were approximately \$200,090.13, as per copies of invoices herewith (Enclosure A).			
3. Bulletins are mailed and printed matter is distributed by a direct mail service, The Boffer Corporation, 111 Eighth Avenue, New York, N. Y. 10011. During this period, payments to them were about \$40,775.30, as per copies of invoices herewith (Enclosure B).			

4. In round figures, other expenditures for this period were approximately as follows:

- Membership in travel trade organizations	\$ 320.--
- Purchase & Printing of publicity material	1,636.05
- Public Relations expenses (entertainment of persons in the travel, tours & affiliated business)	5,652.13
- Travel & Transportation	323.00
- Meetings & Testimonials	none
- Customs handling, transportation of publicity material	9,156.50
- Stationery, office supplies	3,700.16
- Office Expenses (including translations, secretarial assistance)	7,633.30
- Subscriptions	35.00
- Item 2 of 15(a) above	200,090.13
- Item 3 of 15(a) above	40,775.30

\$ 269,321.57

Total

15. (b) DISBURSEMENTS - THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value⁵ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in items 8, 9 and 10 of this statement?

Yes ☐ No ☒

If yes, furnish the following information:

<i>Date disposed</i>	<i>Name of person to whom given</i>	<i>On behalf of what foreign principal</i>	<i>Description of thing of value</i>	<i>Purpose</i>
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(c) DISBURSEMENTS - POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value⁵ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office? Yes ☐ No ☒

If yes, furnish the following information:

<i>Date</i>	<i>Amount or thing of value</i>	<i>Name of political organization</i>	<i>Name of candidate</i>
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V - POLITICAL PROPAGANDA

(Section 1(j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any political propaganda as defined above? Yes ☐ No ☒

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

⁵ Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda?
Yes ☐ No ☒
If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of political propaganda include the use of any of the following: no such activities
☐ Radio or TV broadcasts ☐ Magazine or newspaper articles ☐ Motion picture films ☐ Letters or telegrams
☐ Advertising campaigns ☐ Press releases ☐ Pamphlets or other publications ☐ Lectures or speeches
☐ Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated political propaganda among any of the following groups: No
☐ Public Officials ☐ Newspapers ☐ Libraries
☐ Legislators ☐ Editors ☐ Educational institutions
☐ Government agencies ☐ Civic groups or associations ☐ Nationality groups
☐ Other (specify) _____

21. What language was used in this political propaganda:
☐ English ☐ Other (specify) _____

22. Did you file with the Registration Section, Department of Justice, two copies of each item of political propaganda material disseminated or caused to be disseminated during this 6 month reporting period?
Yes ☐ No ☐ No such items

23. Did you label each item of such political propaganda material with the statement required by Section 4(b) of the Act? Yes ☐ No ☐ No such items

24. Did you file with the Registration Section, Department of Justice, a Dissemination Report for each item of such political propaganda material as required by Rule 401 under the Act?
Yes ☐ No ☐

VI - EXHIBITS AND ATTACHMENTS

Samples of items listed under No.11 of this Statement have been sent to you under separate cover

25. **EXHIBITS A AND B**

- (a) Have you filed for each of the newly acquired foreign principals in Item 9 the following:

Exhibit A⁶ Yes ☐ No ☐

Exhibit B⁷ Yes ☐ No ☐

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? None

Yes ☐ No ☐

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☐

If no, please attach the required amendment.

⁶ The Exhibit A, which is filed on Form DJ-306, sets forth the information required to be disclosed concerning each foreign principal.

⁷ The Exhibit B, which is filed on Form DJ-304, sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

26. EXHIBIT C

If you have previously filed an Exhibit C⁸, state whether any changes therein have occurred during this 6 month reporting period.

Yes ☐ No ☒

If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements been filed by all of the persons named in Items 5 and 7 of the supplemental statement?

Yes ☒ No ☐

If no, list names of persons who have not filed the required statement.

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) personal knowledge.

(Type or print name under each signature)

(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)


PETER A. DE MAEREL
Director

STATE OF NEW YORK
COUNTY OF NEW YORK
CITY OF NEW YORK

Subscribed and sworn to before me at New York, New York

Sworn To Before Me

this 24th day of July, 19 73

This 24th Day of July, 19 73


(Signature of notary or other officer)

MARION KOENIG
NOTARY PUBLIC, State of New York
No. 31-7325096
Qualified in New York County
Commission Expires March 30, 19 74

My commission expires March 30, 19 74

⁸ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause shown upon written application to the Assistant Attorney General, Internal Security Division, Department of Justice, Washington, D.C. 20530.)

NEWS from BELGIUM



Belgian National Tourist Office

720 FIFTH AVENUE / NEW YORK, NEW YORK 10019 / TEL. 212/582-1750

Attachment #1

Items listed under:

III - ACTIVITIES (11) of the Supplement Statement:

are distributed to some or all of the following, depending on quantities available and on the categories for which the various items would be of greatest interest.

DISTRIBUTION: Mailing lists of names in the United States

Travel Editors	849
Important U.S. Travel Editors	285
Travel Trade	59
Travel Editors of General Magazines	122
Columnists	45
Radio & TV Commentators	10
Financial Editors	68
Aviation Trade	22
Important Aviation Editors	120
Aviation Editors	278
Shipping & Cargo	38
Women Editors (Important)	144
Women Editors	578
Freelance Writers	46
American firms doing business in Belgium	456
Airlines Personnel	131
American Archive Group	74
Belgian Colony	243
Belgian Embassy & Consulates	92
Conventions International	114
European Railroads	11
European Travel Commission	22
Museums	267
General Public Relations	166
Libraries	243
Schools	149
Rotary Club	504
Travel Agents	6,949
Tourist Offices	39
Womens Psgr. Traffic Association	57
European Consular Offices	25
United Nations Correspondents	200
Pan American Passenger Marketing Offices	54



Belgian National Tourist Office

720 FIFTH AVENUE / NEW YORK, NEW YORK 10019 / TEL. 212/582-1750

Attachment #2

Items listed under:

III ACTIVITIES (11) of the Supplement Statement:

"News from Belgium": Bulletins BNTD #A/73-#25/73
BBD #1/73-#10/73
(Quantity available depends on subject)

3800	Postcard - Grand Place, Tapis de fleurs
104	Houffalize sur Ourthe
100	Dinant
8050	Calendar of Touristic events
9000	Bruges
99	Middelkerke
10,000	Hotels 1973
6000	See Belgium by Train 1973
41,700	Brussels Rendez-vous
100	Semois et Vierre
100	Dinant (2)
50	Seeing Belgium by Road
2000	Guide to West Flanders
300	1973 Calendar of Touristic Events - West Flanders
100	Knokke-Heist
2000	Belgium - Abbeys and Beguinages
1000	Conventions in Belgium (2)
500	12e Biennale Middelheim
5000	Museum Informatie
1000	Ronquières
100	West Vlaanderen - Happy Healthy Holidays
400	Chateau de Beloeil
6000	Gent - Vademecum 1973
1000	Gent - A Wonderful Flower Carpet
1000	Gent - Hotels and Restaurants 1973
15,000	Gent
100	Knokke Heist 1972 Hotel List
5000	Charleroi

Posters:

250	Gent
100	Tournai Art Centre
200	Ronquières 73
500	Bruges (Small)
500	Bruges (Large)
40	Han sur Lesse
40	Grottos - Han sur Lesse

620 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE C-0730

A

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice NO 1177

January 11, 1973

For:

Belgium's Bonus Days Promotion

Consumer advertising placed for the period February 5 through February 11, as per the attached itemized list

\$ 22,143 36

Trade advertising placed for the period January 30 through February 8, as per the attached itemized list

3,373 60

\$ 25,516 96

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE 6-9720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1178

January 11, 1973

Belgium's Bonus Days Promotion

For:

One-half estimated production costs (\$20,000) of
consumer and trade advertising (itemized bill will
be rendered on completion of production)

\$10,000 00

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice NO 1183

February 14, 1973

Belgium's Bonus Days Promotion

For: Consumer advertising placed for the period February 12 through February 28, 1973, as per the attached itemized list
Less credits as per the attached itemized list

Trade advertising placed for the period February 9 through February 28, 1973, as per the attached list
Less credits as per the attached itemized list

\$ 34,098 76
13,215 00

\$20,883 76

7,547 80
2,693 60

4,854 20

Total due ----- \$25,737 96

Certified true and correct in the exact amount of
TWENTY-FIVE THOUSAND SEVEN HUNDRED THIRTY-SEVEN and 96/100 DOLLARS.

Cic # 115 2/15/73 \$25,737.96

DONALD W. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1184

February 14, 1973

For:

Belgium's Bonus Days Promotion

35,000 - 2-1/8" BBD buttons with safety-catch pin, including sketches, layout, design and type specification; mechanical, paste-up and color overlays; typography, photostats and printing in 3 colors

\$2,776 25

Certified true and correct in the exact amount of
TWO THOUSAND SEVEN HUNDRED SEVENTY-SIX DOLLARS AND
TWENTY-FIVE CENTS.

DONALD N. MARTIN AND COMPANY

620 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-0720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice NO 1186

February 23, 1973

Belgium's Bonus Days Promotion

For: Consumer advertising placed for publication on
February 16, 1973, and added to February schedule:

Special full page advertisement on devaluation
in The New York Times -- 'PLANNING A TRIP TO EUROPE?
BELGIUM TAKES THE BITE OUT OF DOLLAR DEVALUATION'...

ROP - 2400 lines @ \$3.70 per line

Certified true and correct in the exact amount of
EIGHT THOUSAND EIGHT HUNDRED EIGHTY DOLLARS AND 00 CENTS.

Donald N. Martin

\$ 8,880 00

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1187

February 23, 1973

Belgium's Bonus Days Promotion

For:

187,500 copies of 4-panel accordion fold brochure with 4-color illustrations, perforated for detaching BBD Certificate (180,000 Europe Begins in Belgium with a Bonus, English version; 7,500 L'Europe Commence en Belgique avec un Cadeu, French version). Research, writing, layout, design, photography, color separation of illustrations, mechanicals, paste-up and overlays, lettering, photo-copies, photostats, typography, revisions, printing

\$20,969 85

Certified true and correct in the exact amount of TWENTY THOUSAND NINE HUNDRED SIXTY-NINE DOLLARS AND EIGHTY-FIVE CENTS.

Donald N. Martin

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE 8-0720

TO: Belgian National Tourist Office

720 Fifth Avenue

New York, New York

10019

Invoice N^o 1188

February 23, 1973

Belgium's Bonus Days Promotion

For:

5,000 Custom Pop-Easel point-of-purchase display counter card in 3 colors. Layout, design and type specifications; mechanicals, paste-ups and color overlays; finished art; lettering; photostats, typography; printing and shipping

\$ 6,740 48

Certified true and correct in the exact amount of
SIX THOUSAND SEVEN HUNDRED FORTY DOLLARS and FORTY-EIGHT CENTS.

Donald N. Martin

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1189

February 23, 1973

Belgium's Bonus Days Promotion

For:

3-color letterheads and 1-color envelopes

45,000 letterheads in 3 versions: New York address --
Montreal English version -- Montreal French version

17,500 envelopes in 3 versions: New York address --
Montreal English version -- Montreal French version

Layout, design and type specifications; mechanicals,
paste-ups, color overlays; lettering, typography, print-
ing; air freight to Canada

\$1,789 23

Certified true and correct in the exact amount of ONE THOUSAND SEVEN HUNDRED
EIGHTY-NINE DOLLARS AND TWENTY-THREE CENTS.

Donald N. Martin

ED O'DONALD W. MARTIN AND COMPANY
620 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice NO 1190

February 23, 1973

Belgium's Bonus Days Promotion

For:	Travel agent presentations: 2,500 3-color invitation cards; 2,500 envelopes; 2,500 RSVP cards; 2,500 RSVP envelopes. Imprint 250 invita- tions to St. Regis press luncheon and 500 invitations to Regency Hotel travel agent reception	\$ 909 00
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Certified true and correct in the exact amount of NINE HUNDRED NINE DOLLARS
and 00 CENTS.

Donald W. Martin

DONALD N. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1192

February 26, 1973

	<p><u>Belgium's Bonus Days Promotion</u></p> <p>For: Consumer advertising placed for the period March 1 through March 31, 1973, as per the attached itemized list</p> <p>Adjustments to our invoice No. 1183 dated Feb. 14, 1973</p> <p>Trade advertising placed for the period March 1 through March 31, 1973, as per the attached itemized list</p> <p>CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF THIRTY-SEVEN THOUSAND FOUR HUNDRED FORTY-SIX DOLLARS AND NINETY CENTS.</p> <p><i>Donald N. Martin</i></p>	<p>\$ 28,704 60</p> <p><u>1,047 00</u></p>		<p>\$ 29,751 60</p> <p><u>7,695 30</u></p> <p>\$ 37,446 90</p>	
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DONALD W. MARTIN AND COMPANY

630 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE 6-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

April 6, 1973

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF THIRTY-ONE THOUSAND ^{Invoice} **Nº 1195**
THREE HUNDRED NINE DOLLARS AND NINETY-ONE CENTS

Donald W. Martin

<u>Belgium's Bonus Days Promotion - Scheduled Advertising for month of April 1973</u>		
Consumer advertising (itemized list attached)	\$ 24,838 21	
Trade advertising (itemized list attached)	<u>6,828 50</u>	\$31,666 71
Adjustments to previous invoices: (itemized lists attached)		
Credits, consumer advertising \$ 276.60		
Credits, trade advertising <u>802.90</u>		
	\$ 1,079.50	
Debits, consumer advertising <u>722.70</u>		
Credited to BNTD		<u>356 80</u>
		\$31,309 91

DONALD N. MARTIN AND COMPANY

680 FIFTH AVENUE

NEW YORK 20, N. Y.

CIRCLE 8-8720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

May 3, 1973

Invoice NO 1196

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWENTY-THREE THOUSAND
THREE HUNDREDSEVENDOLLARS AND THREE CENTS.

Donald N. Martin

For: Belgium's Bonus Days Promotion - Scheduled advertising for month of May, 1973

Consumer advertising (itemized list attached)

\$ 17,834.48

Trade advertising (itemized list attached)

4,963.50

\$22,797.98

Adjustments to previous invoices: (itemized lists attached)

Debits, consumer advertising \$1,285.05

Credits, consumer advertising \$753.60

Credits, trade advertising 22.40 776.00

Debited to BNTD

509.05

\$23,307.03

DOUGLASS M. MARTIN AND COMPANY

650 FIFTH AVENUE NEW YORK 20, N. Y. CIRCLE C-0720

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Invoice N^o 1216

May 21, 1973

Belgium's Bonus Days -- Sales Promotion

For: Print Materials for Promotional Kits

\$ 4,076 56

(Itemized list attached)

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FOUR THOUSAND SEVENTY-SIX DOLLARS
AND FIFTY-SIX CENTS.

Donald M. Martin



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Marion Koenig

DATE: June 12, 1973

YOUR ORDER NO.

INVOICE NO. 14920/2419

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

169	List Maintenance - May 1973				
10	Additions - TAB. PR. BL. BO. BEDPA. ABB. B. L. X.				
40	Alterations - TAB. RPS. BL. BO. B. WB.				
	Deletions - TAB. PR. AL. BL. PUB. CONVI. MUS. UND. ABB. B. C.				
	D. G. L. N. Q. X.				
	Plates cut, put into frames card, sort, proofread, file, and				
	interfile - Pull plated for alterations & deletions refile				
	alterations - 3x5 cards addressographed for additions and				
	alterations	131	40	131	40
	TAX EXEMPTION #140654				
	Certified true and correct in the exact amount				
	of <u>One hundred thirty one 40 Dollars</u>				
	Signed <u>Alfred O. Gorman</u>				

OK FOR PAYMENT
BNTD budget 2

P.A. DeMaerel



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: P.A. De Maerel

DATE: January 8, 1973

YOUR ORDER NO.

INVOICE NO. 13945/1372

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

81

1973 Calendar Distribution

Miscellaneous and bulk distribution of 1973 calendars as per distribution notices dated 12/11/72 in the order specified according to preference numbers given as follows:

1. Belgian Consulates
2. Sabena Departments
3. Sabena offices in U.S.
4. Bulk C H B list

Calendars counted, wrapped in cartons and wrapping material supplied by us. Labels type addressed and pasted on cartons and/or packages -- shipped via Parcel Post and/or local trucking as required

Cartons @ 3.50 each

Type address labels and paste on cartons

OK FOR PAYMENT
OBTB budget

Sales Tax

Parcel Post 124.43

UPS 13.46

Trucking 91.00

283 50

15 00

298 50

20 90

319 40

228 89

548 29

548 29

P.A. DeMaerel



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Peter A. De Maerel

DATE:

January 5, 1973

YOUR ORDER NO.

INVOICE NO. 13943/1253

TERMS: NET

10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

3162

1973 Calendar Single Piece Mailing

Labels addressographed and zoned

for lists C,D,F,G,H,K,P,Q,T,INB,X,ABB,BL,BO, CONVI, ETC,
QI, QS and TAB

3162

Labels pasted on tubes containing 1973 Calendars (1 ea) tubes
meter, taped, tie bag and deliver to General Post Office
and mail parcel post

TAXABLE MAIL NYC 10% or 106.00 @ 7%
NYS 5% or 53.00 @ .6343%

7.42

3.36

Postage

Amount Pre-Billed

Balance

OK FOR PAYMENT
OBTB budget

P.A. DeMaerel

180 00

880 00

1060 00

10 78

1070 78

3039 55

4110 33

1996 41

2113 92

2113 92



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Peter A. De Maerel

DATE: January 9, 1973

YOUR ORDER NO.

INVOICE NO. 13946/1378

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

December 1972 Miscellaneous Promotional Material Distribution
Attached requisition sheets for wrapping and shipping in cartons and wrapping material supplied by us. Various quantities of Maps, folders, posters, brochures and other miscellaneous promotional material shipped in quantities specified via REA Express, Parcel Post and/or local trucking as required.

Tax on NYC Shipments

REA	32.60	449	00	
UPS	2.95		41	
Trucking	7.50	449	41	
Parcel Post	144.28			
		187	33	
		636	74	
Shipments ordered by Marion Koenig 42 ctns @ 3.50	147.00			
Trucking	52.00	199	00	
		835	74	
Sales Tax		10	29	
		846	03	
				846 03
Less Check issued for trucking				119 50
		Balance		726 53

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Official Belgium Tourist Bureau
720 Fifth Avenue
New York, N.Y.

Attention: Ann Neville

DATE: January 10, 1973

YOUR ORDER NO.

INVOICE NO. 13949/1363

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

6 Pages 500 copies each multilith on News from Belgium
letterhead for front page and our canary stock for balance
of pages Collate and staple OBTB #11/72 Youth Organization
in Belgium
Deliver to Ann Neville

Sales Tax

167	50
11	20
178	70

178 70



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Marion Koenig

DATE: January 31, 1973

YOUR ORDER NO.

INVOICE NO 14029/1381

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

204
13
42

December 1972 Maintenance

Additions

Alterations

Deletions

Plates cut, put in frames, card sort, proofread and file -

Pull plates for alterations and deletions

TAB, ETC, PR, BO, ABB

~~Subtotal~~ x

167 50

~~167 50~~

~~167 50~~

~~167 50~~

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Peter A. De Maerel

DATE: February 5, 1973

YOUR ORDER NO.

INVOICE NO. 14070/1450

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2500

Belgian National Tourist Office news from Belgium
letterheads type set corrections, layout, photo
offset. 2 colors with color separation and special
art work from transparency supplied on our 60#
canary stock 8½ x 11

995 00

995 00

TAX EXEMPT

OK FOR PAYMENT
BNTD budget # #2

P.A. DeMaerel

The Boffer Corporation

111 LIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

DATE: February 5, 1973

YOUR ORDER NO.

INVOICE NO. 14068/1412

TERMS: NET
10 Days

THE AMOUNT OF THIS INVOICE Largely covers labor, therefore NO CASH DISCOUNT CAN BE ALLOWED

121	2 pages BNT0 #A/73 500 copies each type set heading				
	in Beton Medium Cord 14 pt, balance of text IBM				
	heritage, layout and multilith on customer's				
	letterheads and our canary stock for second page -				
	Collate and staple	157	00		
121	#10 envelopes addressographed BO and RPS lists	15	00		
121	BNT0 #A/73 folded, enclosed in envelope, seal, meter				
	mail first class				
	300 copies to Ann Neville flat	36	00		
		208	00		
	Postage	9	68		
		217	68		
				217	68
	TAX EXEMPT				

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:
Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: February 6, 1973

YOUR ORDER NO.

INVOICE NO. 14091/1409

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE Largely Covers Labor, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2	Pages 3500 each of 2 BNT0 #1/73 and 2/73 Belgium opens four new Auto Routes and Motoring Information type set headings in new Gothis Bold 12 PT and Folio Bold cord. 16PT, IBM heritage for balance of text layout and multilith on customer's letterhead and our canary stock for balance of pages. Collate and staple 2 sets of 2 pages each	765	00		
3084	#10 envelopes Addressographed B C D G X PR ABB WB BO BL RPS ETC TAB WPTA and UNO	60	00		
3084	BNT0 #1 and #2/73 News Releases folded combined and enclosed in #10 envelope seal, meter, mail first class				
200	Copies of each #1 and #2/73 BNT0 delivered to Ann Neville	231	00		
		1056	00		
	TAX EXEMPT #EX-140654				
	Postage 3079 x 8= 246.32				
	5 x 15 .75	247	07		
		1303	07		
				1303	07

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

DATE: February 7, 1973

YOUR ORDER NO.

INVOICE NO. 14102/1502

TERMS: NET 10 Days

IN ORDER FOR THIS INVOICE TO BE FULLY COVERED, THERE MUST BE CASH DISCOUNT CAN BE ALLOWED

2 Pages 4500 copies each BBD #2/73 - Belgium Bonus Days Program
etc. Type set heading in Futura Bold 12 PT balance of text,
IBM heritage, layout and multilith on customer's letterhead
3706 and our 20# stock for second page - Collate and staple 2 pages
#10 envelopes addressographed for B C D E F G L M P Q X ABB
3706 AL BL BO ERR ETC PVB RPS SR and TAB
BBD #2/73 folded, enclosed in envelope with Europe begins in
Belgium with a Bonus folder, seal, meter, mail first class
500 copies BBD #2/73 delivered to Ann Neville flat

Postage

TAX EXEMPT #EX-140654

Certified true and correct in the exact amount
of: One thousand eighty two 90/100 - - - DOLLARS

Signed

Office of the Treasurer

485 00
60 00
241 00
786 00
296 90
1082 90

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Peter A. De Maerel

DATE: February 5, 1973

YOUR ORDER NO.

INVOICE NO. 14069/1501

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

3 Pages 1600 copies/Belgium Bonus Days/News Release
#1/73 type set heading in Futura Bold 12 pt, balance
of text IBM composition layout and multilith on
customers letterheads and our 20# stock for balance
of pages. Collate
985 #10 envelopes addressographed for TAB and RPS list
985 News Release BBD 1/73 folded, enclosed in envelope
seal, meter, mail first class
500 copies to Ann Neville flat

Postage

295 00
15 00

60 00

370 00

79 22

449 22

449

TAX EXEMPT

Certified true and correct in the exact amount of
Four Hundred forty-nine dollars and 22 cents.

Alfred J. Korman

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Peter DeMaerel

DATE: February 6, 1973

YOUR ORDER NO.

INVOICE NO. 14099/1512

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

1000

Copies Belgium Bonus Days #3/73 participating Restaurants in
Brussels type set heading in Futura Bold 12 PT, balance of
text IBM heritage, layout and multilith on customer's letter-
heads 8½ x 11

Delivered to Ann Neville flat no distribution

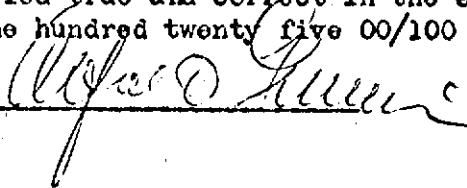
125 00

125 00

TAX EXEMPT #EX-140654

Certified true and correct in the exact amount
of: One hundred twenty five 00/100 - - - Dollars

Signed





The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Marion Koenig

DATE: February 13, 1973

YOUR ORDER NO.

INVOICE NO. 14125/1594

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Bulk Shipments January 1973

Attached requisition sheets for shipment of promotional material in quantities indicated via local trucking as required

46 cartons @ 3.50 each

Sales Tax

Trucking

241 50

16 91

258 41

122 50

380 91

380 91

16 91

364 00

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Peter A. De Maerel

DATE: February 13, 1973

YOUR ORDER NO.

INVOICE NO. 14126/1595

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

January 1973 Miscellaneous Promotional Material Distribution
Attached requisition sheets for wrapping and shipping in
cartons and wrapping material supplied by us various quantities
of posters, maps, folders, brochures and other miscellaneous
promotional material shipped in quantities specified via
Parcel Post, REA Express and/or local trucking as required

Tax on NYC Shipments

REA Express	123.08
Trucking	7.50
Parcel Post	135.94

564 50

PT

564 71

266 52

831 23

21

831 02

831-23

831 02

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Miss Ann Neville

DATE: February 13, 1973

YOUR ORDER NO.

INVOICE NO. 14136/1588

TERMS: NET 10 Days

-CORRECTED INVOICE-

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

3 pages 500 copies each Re-run on customer's letterhead and
our 20// stock for balance of pages 8½ x 11 Collate and
staple

TAX EXEMPTION #140654

87 50

87 50

Certified true and correct in the exact amount

of

Eighty Seven ⁰⁰/₁₀₀ Dollars

Signed

Walter O. Linn

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Ave.
New York, N.Y. 10019

Attention: Marion Koenig

DATE: February 20, 1973

YOUR ORDER NO.

INVOICE NO. 14169/1579

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

92
7
16

List Maintenance January 1973

Additions) TAB, BL, CDN D

Alterations) PR, CDN, C P & Q

Deletions) TAB, QS, ABB, C,D,Q, WB

Plates cut, put in frames, card sort, proofread file and
interfile - Pull plates for alterations and deletions. Refile
Alterations - 3 x 5 cards addressographed for Alterations
and deletions

Tax Exemption #140654

72 00

72 00

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: February 16, 1973

YOUR ORDER NO.

INVOICE NO. 14156/1630

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2 pages 200 copies each BBD 2/73 multilith on customer's
BBD Letterhead and our 20# stock for second page Collate and
staple. Deliver to Ann Neville

50.00

50.00

Exemption Number 140654

Certified true and correct in the exact amount
of Forty ⁰⁰ Dollars

Signed

Alfred J. Ferman

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: February 21, 1973

YOUR ORDER NO.

INVOICE NO. 14178/1633

TERMS: NET 10 Days

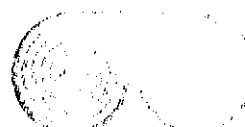
THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2500	Copies BBD #4/73 "Belgium Bonus Day" etc., type set heading in Futura Bold 12 pt - Balance of text IBM Heritage layout and multilith on customer's letterheads 8½ x 11	165	00	
2083	#10 envelopes addressographed B C D X PR RPS BO BL ERR ETC and TAB lists	65	00	
2083	BBD #4/73 folded, enclosed in #10 envelopes, seal, meter, mail first class	145	00	
		375	00	
		187	13	
		562	13	
	Tax Exemption #140654			
	Postage			
				562 13

Certified true and correct in the exact amount

of Five hundred fifty-two 13/100 — Dollars

Signed Alfred O. Gennari



The Boffet Corporation
111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761
A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Peter A. De Maerel

DATE: March 5, 1973
YOUR ORDER NO.

INVOICE NO. 14273/1741

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE INCLUDES LABOR THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

February 1973 - Miscellaneous promotional material distribution

Attached requisition sheets for wrapping and shipping in cartons and wrapping material supplied by us. Various quantities of posters, shopping guides, folders, brochures and other miscellaneous promotional material shipped in quantities specified via Parcel Post, RIA Express and/or local trucking as required

RIA	115.55	577.00	
PP	162.91	308.46	
Truck	30.00	885.46	
Shipments ordered by Marion Koenig			
11 cartons @ 3.50	38.50	41.50	
4 tubes @ .75¢ Each	3.00	42.50	
Trucking		969.46	

TAX EXEMPT #140654

969.46

A complete direct mail, fulfillment and offset printing service

Attention: Ann Neville

YOUR ORDER NO.

INVOICE NO. 14280/1627

TERMS: NET

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE, NO CASH DISCOUNT CAN BE ALLOWED.

12	Pages 3100 copies each BNTD #4/73 type set composition layout and multilith on customer's letterheads and our 20# Canary stock for balance of pages. Collate and staple	1991	00
2234	9 x 12 envelopes addressographed BC DX PR BO BL ETC TI ERR TAB	60	00
2234	Principal Events in Belgium 1973 enclosed in 9 x 12 envelope seal, meter, mail first class		
68	Miscellaneous lots various quantities BNTD #4/73 enclosed in envelope, seal, meter, mail 3rd class	343	00
		2394	00
	TAX EXEPMT #140654	636	28
	Postage	3030	28
			3030 28

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:
Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Marion Koenig

DATE: February 28, 1973

YOUR ORDER NO.

INVOICE NO. 14249/1688

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE Largely covers LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

389
389

9 x 12 envelopes addressographed RPS BO BL BBDB BBDRB lists
Planning a Trip to Europe reprints folded, enclosed in
envelope, seal, meter, mail first class and Air Mail

Postage

TAX EXEMPT #140654

20	00		
67	50		
87	50		
78	28		
165	78	165	78

Certified true and correct in the exact amount
of One Hundred Sixty Five Dollars
Signed Alfred O. Geismann VP

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Miss Ann Neville

DATE: February 28, 1973

YOUR ORDER NO.

INVOICE NO. 14250/1675

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

2 pages 500 copies each BBD #1/73 special advance information
etc. multilith on customer's stock and our 20# stock for
second page - page 3 eliminated and ending put on page 2
Delivered to Ann Neville

95 00

95 00

TAX EXEMPT #140654

Certified true and correct in the exact amount

of Ninety Five 00 Dollars

Signed Arthur O. Linneman
HP

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Marion Koenig

DATE: March 6, 1973

YOUR ORDER NO.

INVOICE NO. 14274/1742

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE Largely covers LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

Shipments of BBD Kits for month of February 1973				
13 cartons @ \$3.50 each	45.50			
Trucking	37.50	83	00	
Extra time involved in opening Kits, enclosing card, count and repack		195	00	
		248	00	
Shipment of BBD Kits for month of February, 1973, applicable to Donald N. Martin & Co.				
10 cartons @ \$3.50 each	35.00			
Trucking	46.64	81	64	
Extra time involved in opening kits, enclosing card, counting and repacking		135	00	
		216	64	
Grand Total		464	64	464 64
TAX EXEMPT #140654				

Certified true and correct in the exact amount
of Four Hundred Sixty Four and 64/100
Signed Alfred O. Schuman TO

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Att: Marion Koenig

DATE: March 8, 1973

YOUR ORDER NO.

INVOICE NO. 14285/1772

TERMS: NET 10 Days

NO PART OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

List Maintenance - February 1973

392
20
173

Additions - TAB-PR-B-C-D-X-BBDPA-BBDRB
Alterations - TAB-SR-AL-BL-ABB-B-G-Q-UNO
Deletions - SR-TAB-ARA-AL-AL-BL-QS-PUB-MUS-WPTA-ABB-B-C-D-E-G-
P-WF-UNO
Plates cut, put in frames, card sort, proofread, file and
interfile - Pull plates for alterations and additions - Refile
alteration, 3 x 5 cards addressographed for alterations and
additions, 2 sets Air Mail envelopes - BBDB-24
BBDB-15
Sales Tax

380 25
26 62
406 87

406 87

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann F. Neville

DATE: March 19, 1973

YOUR ORDER NO.

INVOICE NO. 14339/1775

TERMS: NET 10 Days

THE PRICE LISTED HEREIN LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2000 Copies BNTO #5/73 A New Hotel Opens in Brussels type set
heading in standard medium condensed 18 PT, balance of text
IBM composition layout and multilith on news from Belgium
letterheads 8-1/2 x 11
2463 #10 envelopes addressographed B C D X PR, BO, BL, TAB
2463 News releases folded, enclosed in #10 envelope, seal, meter,
mail first class
10 copies to each name on RPS list (USA only)
5 copies to each name on CGB and CHB lists
150 copies to Ann Neville flat

Postage

Tax Exemption #140654

155 00
45 00

153 00
353 00
205 13
558 13

558 13



The Boffier Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

DATE: March 14, 1973

Attention: Miss Ann Neville

YOUR ORDER NO. INVOICE NO. 14322/1768

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2200	Copies BHD #5/73 "Agents Can Cash in on Belgians Bonus Days" etc. multilith on customer's Bonus Days Letterheads 8-1/2 x 11 400 copies rerun and mailed to Boston DSM folded #10 envelopes addressed C G T RPS TAB BBD PA (BBDDB- BBDDB- BBDDB-Air Mail)	95 00	
1810	BBDDB- BBDDB-Air Mail)	30 00	
1810	BBDDB #5/73 folded, enclosed in envelope with Belgium's Bonus 300 copies flat to Ann Neville	110 00	
	Postage	235 00	
		152 47	
		387 47	
	TAX EXEMPT #140654		387 47

Certified true and correct in the exact amount
of Three hundred Eighty Seven 47 Dollars
Signed W. C. McElwaine Jr.



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Peter A. De Maerel

DATE: March 22, 1973

YOUR ORDER NO.

INVOICE NO. 14367/1845

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

25000

News from Belgium Letterheads re-run on our 20# Canary stock
8-1/2 x 11 Red and Blue ink
Held in stock for future use
TAX EXEMPTION #140654

585 00

585 00



The Boffet Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:
Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Ann F. Neville

DATE: March 20, 1973
YOUR ORDER NO.

INVOICE NO. 14352/1799

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

1252
1252
68
150

4 pages 1900 copies each BNT0 # 6-7-8 and 9/73 type set
headings in various hand set type, balance of text IBM heritage
layout and multilith on customer's News From Belgium letter-
heads 8-1/2 x 11
#10 envelopes addressographed B C D G X BO BL PR RPS
BNT0 # 6-7-8-9/73 folded, enclosed in #10 envelopes, seal,
meter, mail first class
Miscellaneous lots 10 each to RPS 5 each to CHB and CGB lists
Copies each BNT0 6-7-8-and 9/73 delivered to Ann Neville flat

Postage

TAX EXEMPT #140654

495 00	174 00	699 00	829 56
30 00		130 56	
		829 56	
			829



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: March 23, 1973

YOUR ORDER NO.

INVOICE NO. 14389/1900

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

#10 envelopes addressographed for RPS and BBDA lists and
deliver to Ann Neville

Tax Exemption #140654

15 00

15 00

Certified true and correct in the exact amount
of Fifteen Dollars 00/100
Signed Alfred O. Germany



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: March 27, 1973

YOUR ORDER NO.

INVOICE NO. 14402/1906

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

300

Copies Sample Copy Coupon Book Letter multilith on customer's
letterheads 8-1/2 x 11
200 folded for #10 envelope
100 Flat
Shipped to Ann Neville

TAX EXEMPT #140654

37 50

37 50

Certified true and correct in the exact amount
of Thirty Seven ⁵⁰/₁₀₀ Dollars

Signed

Alfred J. Gorman Jr.



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Marion Koenig

DATE: March 26, 1973

YOUR ORDER NO.

INVOICE NO. 14401/1679

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

947

February - March Fulfillment

7-1/2 x 10-1/2 envelopes addressographed. Various quantities
Europe Begins in Belgium With a Bonus folder enclosed in
envelope, seal, meter, mail 3rd class and/or Parcel Post

93

Miscellaneous lots various quantities folders wrapped in
bulk and in cartons and wrapping material supplied by us and
shipped Parcel Post. Labels type addressed and pasted on
cartons

3rd class and Parcel Post

380 00

288 18

668 18

668 18

TAX EXEMPT # 140654

Certified true and correct in the exact amount
of Six Hundred Sixty Eight Dollars

Signed

Alfred O. Gorman VP



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: March 28, 1973

YOUR ORDER NO.

INVOICE NO. 14399/1850

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

4750	BNTD #10/73 "Rubens House in Antwerp Acquires a Self-Portrait by the Artist" and BNTD 11/73 News of Interest on Antwerp type set headings in Lydian Cursive and Goudy open Italic 18 PT, balance of texts, IBM Heritage layout and multilith on News From Belgium Letterhead 8-1/2 x 11	315	00		
4001	#10 envelopes addressographed for B,C,D,F,G,P, WB, X, ABB, BL, BO, ERR, ETC, MUS, PR, QL, TAB, ECO, BBDDA	60	00		
4001	BNTD #10/73 and 11/73 folded, enclosed in envelope, seal, meter, mail first class				
	10 copies of each to RPS list				
	5 copies of each to CHB and CGB list				
	150 of each Release to Ann Neville Flat	247	50		
		622	50		
		334	40		
		956	90		
	<u>TAX EXEMPT # 140654</u>				
	Postage				
				956	90



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

DATE: March 30, 1973

YOUR ORDER NO.

INVOICE NO. 14440/1890

TERMS: NET
10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

869

9 x 12 #10 envelopes addressographed BL ABB BO list
Enclose 1 card and 1 sticker to BL list
Enclose 1 card and sticker to ABB
Enclose 1 card and 10 stickers to BO list
RPS list insert 100 stickers only in our envelopes
BBDPA list - Insert 10 stickers
2 packages of 100 each cards and stickers to Marion
Koenig

27 50

117 50
145 00

145 00

TAX EXEMPT #140654

Certified true and correct in the exact amount
of One Hundred forty five \$2.00

Signed

Alfred A. Boffer



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: April 2, 1973

YOUR ORDER NO.

INVOICE NO. 14446/1853

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

4200	Copies each of BNT0 #12/73 and 13/73 Brussels Palace of Bellevue and Items of Interest to Visitors type set headings in Bank Script 18 pt and Folio medium condensed, balance of text IBM Composition, layout and multilith on customer's letterheads 8-1/2 x 11
3501	#10 envelopes addressographed B C D F G WB X ARA BL BO ERR ETC MUS PR QL TAB ECO and BBDPA
3501	BNT0 12/73 and BNT0 13/73 folded, enclosed in #10 envelopes, seal, meter, mail first class. 10 copies to RPA list (U.S.A. only) 5 copies to CHB and CGB lists

Postage

TAX EXEMPT # 140654

310 00

60 00

233 00

603 00

300 03

903 03

903 03



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: March 30, 1973

YOUR ORDER NO.

INVOICE NO. 14441/1962

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

3 sets Labels addressographed BBDRB - BBDPC -
BBDB

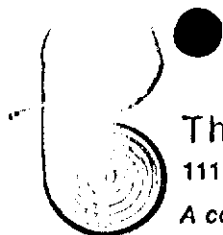
Deliver to Ann Neville

TAX EXEMPT # 140654

15 00

15 00

Certified true and correct in the exact amount
of Fifteen Dollars
Signed Alfred J. Krumm



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Ann Neville

DATE: April 4, 1973

YOUR ORDER NO.

INVOICE NO. 14471/1939

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2300	BBD #6/73 "Hottest New Booster" multilith on customer's letterheads 8-1/2 x 11	65 00		
195	#10 envelopes addressographed BBDPA - AL and RPS	15 00		
195	BBD #6/73 folded, enclosed in #10 envelope with Belgium Bonus Days folder seal, meter, mail first class	45 00		
		125 00		
	Postage	27 66		
		152 66		
	<u>TAX EXEMPT #140654</u>		152	66
<p>Certified true and correct in the exact amount of <u>One Hundred Fifty Two Dollars</u> Signed <u>[Signature]</u></p>				



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Peter A. De Maerel

DATE: April 5, 1973

YOUR ORDER NO.

INVOICE NO. 14475/1995

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

March 1973 Miscellaneous Promotional Material Distribution

Attached requisition sheets for wrapping and shipping in cartons and wrapping material supplied by us various quantities of folders, brochures, posters and other promotional material wrapped and shipped in cartons and wrapping material supplied by us in quantities specified via Parcel Post, REA UPS and/or local trucking as required.

TAX EXEMPT #140654

REA	81.69
Parcel Post	286.07
Trucking	7.50

870 50

375 26
1245 76

Shipments ordered by Marion Koenig

OK FOR PAYMENT
BNTD budget 2

47 ctns. @ 3.50 ea.	164.50
2 tubes @ 1.75 ea.	3.50
Trucking	106.53

274 53
1520 29

1520 29

P.A. DeMaerel



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO: Belgian National Tourist Office
720 Fifth Avenue
New York, N. Y.

Att: Ann Neville

DATE: April 10, 1973

YOUR ORDER NO.

INVOICE NO. 14509/1938

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2872

2872

3 pages, 3500 copies each BBD #8/73 Summary and Master List
multilith on customer's letterheads and our 20# stock for
balance of pages. Collate and stple 3 pages
#10 envelopes addressographed C G T BO TAB BBD Pa BBDB-ConnI
ERR QL CH B RPS and CGB
Copies BBD #8/73 with accompanying sheets folded, enclosed in
envelope. Seal, meter and mail first class
10 copies to each name on RPS list
5 copies to each name on CHB and CGB list
350 sets to Ann Neville flat.

TAX EXEMPT

Postage

355 00

45 00

185 00

585 00

228 00

813 00

813 00

Certified true and correct in the exact amount

of Eight Hundred Thirteen 00 Dollars

Signed

Alfred O. Germani



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Marion Koenig

DATE: April 11, 1973

YOUR ORDER NO.

INVOICE NO. 14489/2036

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

<u>List Maintenance - March 1973</u>			
319	Additions)		
15	Alterations)	SR, TAB, RPS, PR, AL, BL, BO, MUS, ABB, B, C,	
42	Deletions)	D, G, WB, X and ARA	
Plates cut, put into frames, card sort, proofread, file and interfile - Pull plates for alterations and deletions - refile alterations 3 x 5 cards addressographed for alterations and additions		188 00	188 00
<u>TAX EXEMPT #140654</u>			
CORRECTED INVOICE			

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:
Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Ann Neville

DATE: April 12, 1973

YOUR ORDER NO.

INVOICE NO. 14527/2005

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS TAXES, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

THE AMOUNT OF THIS INVOICE LARGELY COVERS TAXES, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

3 pages 150 copies each re-run BBD8/73 multilith on customer's
letterhead and our 60# monadnock stock for second and third
sheet. Collate and staple - Letter - Summary and Master List
Deliver to Ann Neville

TAX EXEMPT # 140654

55 50

55 50

it Certified true and correct in the exact amount

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

DATE: April 17, 1973

YOUR ORDER NO.

INVOICE NO. 14559/2010

TERMS: NET 10 Days

BY ACCEPTANCE OF THIS INVOICE, PAYMENT IS DEEMED TO BE MADE. THEREFORE, NO CASH DISCOUNT CAN BE ALLOWED.

219	<u>March-April 1973 Fulfillment</u>
	7-1/2 x 10-1/2 envelopes addressographed various quantities
	Europe Begins in Belgium with a bonus folder enclosed in
	envelope. Scal, meter, mail 3rd class and/or parcel post
22	Miscellaneous lots various quantities folders wrapped in bulk
	and in cartons and wrapping material supplied by us and
	shipped Parcel Post. Labels type addressed and pasted on
	cartons
	<u>TAX EXEMPT # 140654</u>
	Parcel Post

203 00

90 84

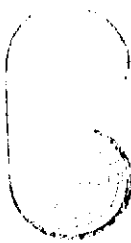
293 84

293 84

Certified true and correct in the exact amount

of five hundred ninety three 84/100 Dollars

Signed Alfred O. Jansen



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:
Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

• DATE: April 27, 1973
YOUR ORDER NO.
INVOICE NO. 14604/2057
TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE Largely covers LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

1100 Copies BNT0 # 15/73 "Arthur Haulot Awarded Doctorate" type set
heading Clarendon condensed 14 PT, balance of text IBM
heritage layout and multilith on News From Belgium letterhead
8½ x 11
451 #10 envelopes addressographed C BO and BL lists
451 BNT0 #15/73 folded, enclosed in envelope, seal, meter, mail
first class
10 copies to each name on RPS list USA only
5 copies to each name on CHB and CGB list
150 copies to Ann Neville unfolded

Postage

TAX EXEMPT #140654

100	00	
15	00	
31	50	
146	50	
51	45	
197	95	197 95

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: April 25, 1973

YOUR ORDER NO.

INVOICE NO. 14595/2039

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE Largely covers LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

3343 3800 copies BNTD #14/73 Sabena Operates Bus Service, etc.,
type set heading in Lydian Bold Condensed 14 PT. Balance of
text IBM heritage layout and multilith on customer's
letterhead
3343 #10 envelopes addressographed for B, C, D, G, X, PR, ABB, BO,
BL, TAB, BBDDA, RPS, CHB and CGB
BNTD #14/73 folded, enclosed in #10 envelope, seal, meter,
mail first class
10 copies to RPS list (USA only)
5 copies to CHB and CGB list

Postage

165 00

60 00

126 00

351 00

275 53

626 53

626 53

TAX EXEMPT # 140654

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Mrs. Marion Koenig

DATE: April 30, 1973

YOUR ORDER NO.

INVOICE NO. 14594/2153

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

April 1973 Miscellaneous Promotional Material Distribution

Attached requisition sheets for wrapping and shipping in cartons and wrapping material supplied by us various quantities of posters, folders, Hotel Guides, brochures and other promotional material wrapped and shipped in cartons and wrapping material supplied by us in quantities specified via Parcel Post, REA Express and/or local trucking as required. Labels type addressed and pasted on cartons

REA	95.75		954	00
Postage	271.36			
Trucking	42.50		409	61
			1363	61
Shipments ordered by Marion Koenig: 31 cartons @ 3.50	108.50			
Trucking	62.50		171	00
			1534	61

TAX EXEMPT #140654

1534 61

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian Nation & Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Marion Koenig

DATE: May 4, 1973

YOUR ORDER NO.

INVOICE NO. 14650/2146

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

5,000	Business Reply Cards multilith on our Salmon card stock 3-3/4 x 6	115 00
3,563	#10 envelopes addressographed for CG WB X ABB PUB AL BL BO ERR ETC PR TAB UNO BBD PA RPS and Canada	60 00
3,563	Belgium Bonus Days folder enclosed in envelope with Business Reply Card. Seal, meter, m & 1 first class Samples to Marion Koenig	180 00
		355 00
	Postage	286 09
		641 09

TAX EXEMPT #140654

Certified true and correct in the exact amount

of Six hundred forty one and 09/100 Dollars

Signed Alfred C. Hermann

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: May 7, 1973

YOUR ORDER NO.

INVOICE NO. 14670/2058

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS CASH, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

4800	Copies BNTD #16/73 News of Interest on Antwerp type set composition in Lydian Bold condensed 14 pt, balance of text IBM composition layout and multilith on News From Belgium letterheads 8½ x 11	175	00	
4051	#10 envelopes addressographed B C D F G P WB X ABB ARA BL BO ERR ETC MUS PR QL QS TAB ECO and BBDPA	75	00	
4051	BNTD #16/73 folded, enclosed in envelope, seal, meter, mail first class			
	10 copies to each name on RPS list (USA only)	180	00	
	5 copies to each name on CHB and CC and B list	430	00	
	150 copies to Ann Neville unfolded	324	50	
	<u>TAX EXEMPT #140654</u>	754	50	
	Postage			754 50

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: May 7, 1973

YOUR ORDER NO.

INVOICE NO. 14669/2059

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE Largely covers labor, therefore NO CASH DISCOUNT CAN BE ALLOWED

1463
1463

2 Pages 2100 copies each BNT0 #17/73 - 1973 Chamber Music
heading in Boulevard 24 PT balance of text IBM composition
layout and multilith on customer's News From Belgium letter-
head and our 20# canary stock for second page - Collate and
staple

#10 envelopes addressographed B C D X PR G BO BL P Q BB PA
BNT0 #17/73 folded, enclosed in envelope, seal, meter, mail
first class

10 copies to each name on RPS list
5 copies to each name on CHB and CCB list
150 copies unfolded to Ann Neville

TAX EXEMPTION # 140654

Postage

285 00
30 00

81 00
396 00
132 24
528 24

528 24



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: May 14, 1973

YOUR ORDER NO.

INVOICE NO. 14703/2177

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

1373 2 pages 2,000 copies each BNTD #19/73 (The Flanders Spring)
type set heading in Ariston medium 18 PT, balance of text
IBM composition layout and multilith on News From Belgium
letterhead and our 20# canary stock for second sheet 8½ x 11
collate and staple
1373 #10 envelopes addressographed B C D G X PR BO BL ETC ERR and
BBDPA
1373 BNTD #19/73 folded, enclosed in #10 envelope, seal, meter,
mail first class
10 copies to each name on RPS list (U.S.A. only)
5 copies to each name on CHB and CGB list
150 copies to Ann Neville unfolded

Postage

Tax Exempt #140654

OK FOR PAYMENT

BNTD budget *Hz*

P.A. DeMaerel

260 00

30 00

87 00

377 00

124 05

501 05



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: May 14, 1973

YOUR ORDER NO.

INVOICE NO. 14704/2188

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

1337

2 pages 2000 copies each BNTD #20/73 Items of Interest to Visitors. Type set heading in Venus Bold condensed 18 pt- balance of text IBM composition Layout and multilith on News From Belgium letterhead and our 20# canary stock for second page Collate and staple

245 00

1337

#10 and Kraft envelopes addressographed B C D G X PR BO BL BBDPA

30 00

BNTD #20/73 folded, enclosed in #10 or Kraft envelope, seal, meter, mail first class

10 copies to each name on RPS list (U.S.A. only)

5 copies to each name on CHB and CGB list

150 copies to Ann Neville unfolded

90 00

TAX EXEMPT #140654

Postage

365 00

119 78

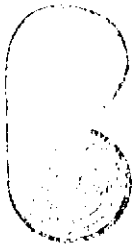
484 78

OK FOR PAYMENT

BNTD budget # 2

484 78

P.A. DeMaerel



The Boffer Corporation.,

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: May 15, 1973

YOUR ORDER NO.

INVOICE NO. 14707/2060

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

	7 pages 3800 copies each BNTD #18/73 type set heading in standard medium condensed 18 pt, balance of text IBM composition layout and multilith on customer's News From Belgium letter-head and our 20# canary stock for balance of pages. Collate and staple 7 pages	1125	00
3232	#10 and Kraft envelopes addressographed B C D X PR G WB BO BL TAB and BBDPA list	70	00
3232	BNTD #18/73 folded, enclosed in #10 envelopes, seal, meter, mail first class		
	10 copies to each name on RPS list (U.S.A. only)		
	5 copies to each name on CHB and CGB lists		
	150 copies to Ann Neville flat	308	00

TAX EXEMPT #140654

OK FOR PAYMENT
BNTD budget #2

Postage

1503	00
550	66
2053	66

2053 66

P.A. DeMaerol



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: May 16, 1973

YOUR ORDER NO.

INVOICE NO. 14715/2216

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

6 pages 300 copies each OBTB #11/72 Youth Organizations in
Belgium multilith on customer's News From Belgium Letterheads
and our 20# canary stock for balance of pages. Collate and
staple
Deliver to Ann Neville unfolded

165 00

165 00

TAX EXEMPT # 140654

OK FOR PAYMENT
BNTD budget # 2

P.A. DeMaerel



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Marion Koenig

DATE: May 17, 1973

YOUR ORDER NO.

INVOICE NO. 14734/2063

TERMS: NET
10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

4113	9 x 12 envelopes addressographed C, L, O, P, Q, T, WB, ABB,
4040	AL, BL, BO, CONVI, ERR, ETC, MUS, PUB, QL, TAB, BBDPA, UNO
	Hotels 1973 booklet enclosed in envelope (1 each) seal, meter,
	mail 3rd class
73	Miscellaneous lots various quantities Hotels 1973 booklet
	enclosed in envelope and/or wrapped in quantities 10 and 25
	each tie bag, meter and deliver to Post Office

TAX EXEMPT #140654

Postage

90 00

621 00

711 00

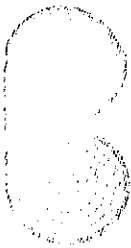
1214 31

1925 31

1925 31

OK FOR PAYMENT
BNT0 budget #2

P.A. DeMaerel



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, NY. 10019

Att: Marion Koenig

DATE:

May 16, 1973

YOUR ORDER NO.

INVOICE NO.

14727/2255

TERMS: NET

10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

345 Additions TAB, PR, BO, ABB, B,D,X
36 Alterations TAB, RPS, ETC, BO, PUB, CONVI, MUS, ABB
64 Deletions TAB, ARA, PR, AL, BL, QS, QL, CONVI, MUS, ABB, D,
G, P, T, WB, X TA, UNO
Plates cut, put in frames, card sort, proofread, file and
interfile - Full plates for alterations and deletions - refile
alterations - 3 x 5 cards addressographed additions and
alterations
TAX EXEMPT # 140654

222 50

222 50

-CORRECTED INVOICE-

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: May 17, 1973

YOUR ORDER NO.

INVOICE NO. 14738/2244

TERMS: NET
10 Days

THE AMOUNT OF THIS INVOICE EXACTLY COVERS LABOR, THE BEFORE THE CASH DISCOUNT CAN BE ALLOWED

7 Pages 115 copies each BNT0 #18/73 Re-run - Collate and staple
2 pages 40 copies each of BNT0 #20/73 re-run - Collate and staple
39 9 x 12 and #10 envelopes addressographed BBRB and BBDB lists
BNT0 #18 and 20/73 enclosed in 9 x 12 envelope and mail air mail to BBRB list
BNT0 #20/73 only enclosed in #10 envelope and mail to BBDB list

Postage

TAX EXEMPT #140654

87 50

20 00

10 00

20 00

15 00

152 50

22 68

175 18

175 18

Certified true and correct in the exact amount

of One Hundred Seventy Five and 18/100 Dollars

Signed Alfred O. German

The Boffer Corporation.

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:
Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: May 18, 1973

YOUR ORDER NO.

INVOICE NO. 14757/2245

TERMS: NET
10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE, NO CASH DISCOUNT CAN BE ALLOWED

2550 BBD #9/73 The ABC's For Travel Agents reset heading and
marginal ABC'S layout and multilith on customer's letterhead
2 colors with green tint and separation
2126 #10 envelopes addressographed C G TAB BBDPA RPS List
2126 BBD #9/73 folded, enclosed in envelope (1 each) seal, meter,
mail first class
10 copies to each name on RPS list.

TAX EXEMPT # 140654.

Postage

235 00

45 00

108 00

388 00

174 82

562 82

562 82

Certified true and correct in the exact amount
of Five Hundred Sixty Two 82/100 Dollars

Signed

Alfred J. Gorman

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Ann Neville

DATE: May 22, 1973

YOUR ORDER NO.

INVOICE NO. 14777/2288

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

2025	Brussels Post Cards multilith on customer's stock with reduction	60 00	
1992	Postage Cards addressographed TAB, RPS and Canada, BBDPA, BO ETC ERR, meter and mail first class	81 00	
		141 00	141 00

TAX EXEMPT # 140654

DD

Certified true and correct in the exact amount
of One hundred forty one and 00/100 Dollars

Signed

[Signature]



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Marion Koenig

DATE: May 22, 1973

YOUR ORDER NO.

INVOICE NO. 14775/2311

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE FAIRLY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

150

Mailing Tubes 2" x 16 $\frac{1}{4}$ " supplied at 10¢ each

15 00

TAX EXEMPT # 140654

15 00

BPD

Certified true and correct in the exact amount

of Fifteen 00 Dollars

Signed Robert J. Gorman

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Marion Koenig

DATE: May 29, 1973

YOUR ORDER NO.

INVOICE NO. 14803/2335

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE, LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

500	Tubes 2" x 16½" @ .12¢ each
500	Tubes 2" x 25" @ .18¢ each

60	00
90	00
150	00

150 00

TAX EXEMPT # 140654

Certified true and correct in the exact amount

of One Hundred Fifty 00/100 - Dollars

Signed Alfred O. Spina

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:
Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: May 29, 1973

YOUR ORDER NO.

INVOICE NO. 14792/2293

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE Largely covers LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

925 Post cards multilith with reduction
915 Post cards addressographed ABB, BL, BO, ERR, ETC,
RPS, (including Canada) and BBDPA meter and mail
first class

Balance of cards returned to Ann Neville
TAX EXEMPT #140654 Postage

35 00

45 00

80 00

54 99

134 99

134 99

Certified true and correct in the exact amount

of One hundred thirty four 99 Dollars

Signed Alfred J. Jannini

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Ann Neville

DATE: May 30, 1973

YOUR ORDER NO.

INVOICE NO. 14816/2297

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE Largely covers labor, therefore NO CASH DISCOUNT CAN BE ALLOWED

4700	Copies BNTD #21/73 - A New Hotel Opens in Brussels type set heading in Bank Script 18 pt, balance of text IBM composition, layout and multilith on customer's News From Belgium letterhead 8½ x 11	175	00
3711	#10 envelopes addressographed B C D G X PR ABB BO BL TAB BEDPA CONVI - RPS CHB and CGB	60	00
3711	BNTD #21/73 folded, enclosed in envelope, seal, meter, mail first class 10 copies to each name on RPS list 5 copies to each name on CHB and CGB lists	169	00

Postage

404	00
304	81
708	81

TAX EXEMPT #140654

OK FOR PAYMENT
BNTD budget

P.A. DeMaerel



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: June 1, 1973

YOUR ORDER NO.

INVOICE NO. 14824/2314

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

50,000

Belgium's Bonus Days letterheads photo offset on our 60#
white monadnock stock 8½ x 11 3-colors (Red, Yellow and Black)
Held in stock for future use

TAX EXEMPT #140654

1250 00

1250 00

Certified true and correct in the exact amount

of Twelve hundred fifty 00 Dollars

Signed

Elfy O. Gorman

The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Ann Neville

DATE: May 30, 1973

YOUR ORDER NO.

INVOICE NO. 14815/2288

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

Postage omitted on Invoice #14777/2288 Post Card

Mailing

1984 x 6

119.04

8 x 9

.72

119 76

119 76

Certified true and correct in the exact amount

of The Hundred Ninety Seven Dollars

Signed Alfred O. Korman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y.

Attention: Ann Neville

DATE: June 4, 1973

YOUR ORDER NO.

INVOICE NO. 14844/2327

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

50000

News from Belgium Letterheads photo offset on our 20# canary
stock 8½ x 11 2 colors
Held in stock for future orders

Tax Exempt #140654

935 00



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, New York

Att: Marion Koenig

DATE: June 8, 1973

YOUR ORDER NO.

INVOICE NO. 14886/2250

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

465

Business Reply Card Fulfillment

Miscellaneous lots various quantities BBD folders, Crossroads Visit Friendly Belgium and Brussels Rendezvous folders wrapped in cartons and Kraft envelopes supplied by us in quantities specified - Labels type addressed from Business reply cards and pasted on envelopes and/or cartons - shipped First Class, Air Mail and Parcel Post as required.

Postage

889	25
<u>557</u>	<u>82</u>
1467	07

1467 07

TAX EXEMPT NUMBER 140654

Certified true and correct in the exact amount

of Forteen hundred fifty seven and 82/100 Dollars

Signed

Clifford O. Koenig



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Ann Neville

DATE: June 6, 1973

YOUR ORDER NO.

INVOICE NO. 14869/2366

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

132

Envelopes addressographed for BO, CGB and CHB lists
1 copy "Conventions in Belgium" Booklet to each on BO list
50 copies to each on CGB list
40 copies to each on CHB list
Balance to Ann Neville

Postage

TAX EXEMPT # 140654

140	50
41	75
182	25

OK FOR PAYMENT

BNTD budget #2

P.A. DeMaereel



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Ann Neville

DATE: June 12, 1973

YOUR ORDER NO.

INVOICE NO. 14912/2350

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED

200

Copies BNT0 #16/72
Belgian Castles offering accommodation multilith on customers
Letterhead 8 1/2 x 11 Deliver to Ann Neville

25 00

TAX EXEMPTION #140654

OK FOR PAYMENT
BNT0 budget #12

P.A. DeMaerel



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, N.Y. 10019

Attention: Marion Koenig

DATE: June 8, 1973

YOUR ORDER NO.

INVOICE NO. 14881/2261

TERMS: NET 10 Days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

300

Copies "Your Participation" Letter multilith on Belgiums
Bonus Days letterhead 8½ x 11

TAX EXEMPT # 140654

25 00

Certified true and correct to the exact amount
of Twenty Five 00 Dollars
Signed Alfred J. Koenig



TERMS: NET 10 days

169 List Maintenance - May 1973
10 Additions - TAB. PR. BL. BO. BBDPA. ABB. B. L. X.
40 Alterations - TAB. RPS. BL. BO. B. WB.
Deletions - TAB. PR. AL. BL. PUB. CONVI. MUS. UND. ABB. B. C.
D. G. L. N. Q. X.
Plates cut, put into frames card, sort, proofread, file, and
interfile - Pull plated for alterations & deletions refile
alterations - 3x5 cards addressographed for additions and
alterations

131 40

131 40

TAX EXEMPTION #140654

Certified true and correct in the exact amount
or One Hundred thirty one 45 Dollars
Signed Alfred O. Gorman



The Boffer Corporation

111 EIGHTH AVENUE • NEW YORK, N.Y. 10011 • Tel. 255-2761

A complete direct mail, fulfillment and offset printing service

TO:

Belgian National Tourist Office
720 Fifth Avenue
New York, New York 10019

Att: Peter A. De Maerel

DATE: June 15, 1973

YOUR ORDER NO.

INVOICE NO. 14923/2441

TERMS: NET 10 days

THE AMOUNT OF THIS INVOICE LARGELY COVERS LABOR, THEREFORE NO CASH DISCOUNT CAN BE ALLOWED.

May 1973 Miscellaneous Promotional Material Distribution
Attached requisition sheets for wrapping and shipping in cartons and wrapping material shipped by us various quantities of folders, posters, shopping guides, brochures and other promotional material wrapped and shipped in cartons and wrapping material supplied by us in quantities specified via Parcel Post, UPS, REA Express and/or local trucking as required

REA Express	185.07
Postage	227.73
Air Cargo	203.80
Trucking	<u>64.51</u>

Shipments ordered by

Marion Koenig: 52 cartons @ 3.50 ea.	182.00
Trucking	<u>107.50</u>

884 25

681 11
1565 36

289 50
1854 86

1854 86